



PRACTICAL INFORMATION

Galerie Joseph
116 rue de Turenne, 75003
Paris, France

Gallery set-up: Thursday 23rd October 2025, **12:30pm to 8pm**
Friday 24th October 2025, **9am to 2pm**

Collectors' preview & press: Friday 24th October 2025, **3pm to 6pm**

VIP Opening: Friday 24th October 2025, **6pm to 10pm**

Exclusive access to VIPs: Saturday 25th to Monday 27th October 2025 from **11am to noon**

Public opening: Saturday 25th October 2025, from **noon to 8pm**
Sunday 26th October 2025, from **noon to 8pm**
Monday 27th October 2025, from **noon to 7pm**

Gallery dismantling: Monday 27th October 2025, from **7pm to 10pm**
Tuesday 28th October 2025, from **8am to noon**

Key dates

- Curatorial project, artists' biography and visuals of the works presented to be sent, in **high definition (300 dpi) no later than 2nd June 2025**
- 1st installment of 50% of the total amount **to be paid upon receipt of invoice**
- 2nd installment of 50% of the total amount to be paid **before 2nd June 2025**



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Please be sure to put your **initials at the bottom of** each page and **date and sign** the document on page 9

Gallery information

Name of the gallery:

Owner(s) of the gallery:

Letter to use for alphabetical
order classification:

Owner(s) email(s):

Year of creation:

Address:

Billing address (if different than above) + name:

Postal code:

City:

Country:

Telephone: +

Website:

Instagram :

Facebook:

Director of the gallery:

Director's email:

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Contact information for the application

Title, first name, last name:	
Position:	
Email:	
Telephone (landline): +	Telephone (mobile): +

Additional information

Intra-community V.A.T number: (for European galleries)
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540 € Tax Free / sqm + 1.500 € Tax-Free*

*(Communication & marketing fees)

Modules	sqm	Price per unit Tax-Free (including marketing fees)
Gallery module <i>Revealing Sector*</i>	3	3.000 € Tax-Free *artist to discover (solo show) (3m L x 2.5m H)
Desired surface H 2.5m / 3m	...	540 € x sqm + 1.500 € Tax-Free= € Tax-Free

Locations will be allocated according to the order in which applications are received
and we will do our utmost to respect your surface demand

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Menart Fair Paris 2025

Presentation of your projet for **Menart Fair Paris 2025**

Proposed Artists (Please respect gender parity)

The works that you select for your booth cannot have already been presented at any other national fair or in any European and/or neighboring countries in **the six months preceding Menart Fair Paris 2025**:

First & last name	Instagram	Facebook
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Please send curatorial and / or scenographic project, supplemented by a biography of 200 words maximum per artist presented to the Artistic Direction of the fair, as well as at least three visuals (**in 300 dpi**) of the works or series of works planned for the **Menart Fair Paris 2025**, copyright free. If the works are in production, please submit visuals from the artist's most recent work. Any change and/or addition of artist, after validation of your application, must be submitted to the Artistic Direction.

Please make sure to send these documents at the address below:

Helena Schümmer
Coordination & artistic development
coordinator@menart-fair.com

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25-27 October 2025

Galerie Joseph
116 rue de Turenne, 75003, Paris

Fair terms and conditions

1. INTERPRETATION

- «Applicant» means any gallery of professional status who submits an application to the artistic direction.
- «Application form» means the admission form for the fair, including :
 - Gallery and artist information
 - The exhibition project for **Menart Fair Paris 2025**
 - The signed and dated settlement
 - Images of works (at least 3 per artist in 300 dpi), copyright free.
- «Contract» means the contract to participate in the fair, the application form (subject to agreement of the organizer in writing) and the general rules of the fair.
- «Exhibitor» means an art professional who participates in the fair following the agreement of the management of the fair.
- «Technical File» means the manual containing information on the installation of booths, options additional for exhibitors and purchase orders for these options.
- «Fair» means **Menart Fair Paris 2025**, contemporary art fair, from **25th to 27th October 2025** (VIP Opening the **24th October 2025**) at the **Galerie Joseph, 116 rue de Turenne, 75003, Paris**
- «Organizer» means the company FANNART SAS, 3 rue Duban, 75016 Paris, France.
- «Fair Premises» means the **Galerie Joseph, 116 rue de Turenne, 75003, Paris.**
- «Communication & Marketing fees» means a non refundable amount of 1.500 € Tax-Free (+ 20% V.A.T - French companies)
- «Participation Fees» means fees paid by the exhibitor to the organizer to participate in the fair. These costs include the booth for the duration of the fair such as described in the application, (+ 20% of V.A.T- French companies).
- «Artistic Direction» means the team that reviews the application forms, approves exhibitors and allocates space.
- «Booth» means the space allocated to the exhibitor in the fair premises for the duration of the fair. This space is allocated by the organizer.

2. GENERAL PROVISIONS

Menart Fair Paris 2025, a contemporary art fair organized by FANNART SAS, will be held from the **25th to 27th of October 2025** (press + VIP opening, **24th October 2025**) at the **Galerie Joseph, 116 rue de Turenne, 75003, Paris.**

Any gallery of professional status must represent artists from the MENA region (Algeria, Bahrain, Egypt, Iran, Iraq, Jordan, Kuwait, Lebanon, Libya, Morocco, Oman, Palestine, Qatar, Saudi Arabia, Syria, Tunisia, Turkey, United Arab Emirates, Yemen and adjacent regions) and may submit an application form at the discretion of the Management of the fair.

3. SELECTION

All applications for participation in the fair must be reviewed by the Artistic Direction of the fair. Every candidate must submit their application properly completed and signed by the organizer.

In the event that the application sent does not include all the parts and visuals requested, the communications department of the fair will not be able to guarantee good communication of the gallery (retained by the Management of the fair) on all media provided for in the media plan.

The signature and sending of the form is equivalent to accepting the general regulations of the contract by the applicant and its firm commitment, and irrevocable payment of the full participation fee, except in the event of rejection of the application by the Management of the fair.

The Artistic Direction analyses each application and reserves the right to validate or not the participation of the candidate. The application form sent to the organizer will remain in their possession and will not be returned to the candidate, regardless of if they participate in the fair or not. The organizer reserves the right to dispose of these documents as they see fit.

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4. ADMISSION & REGULATION

The galleries selected by the Artistic Direction will receive an email from the organizer stating that they are eligible to exhibit at **Menart Fair Paris 2025**.

The acceptance of the application form by the organizer entails the definitive acceptance by the exhibitor and his employees of all the clauses of these general rules. The exhibitor undertakes to apply them without reservation of any kind.

Any offender will be automatically excluded from the event. The exclusion may in no way result in the restitution of the payments made.

5. PAYMENT

A. COMMUNICATION & MARKETING FEES:

1.500 € Tax-Free (+20% V.A.T - French companies) non refundable, to be paid when sending the application form.

B. PARTICIPATION FEE:

- Booth price = 540 € tax-free / sqm (+20% VAT French companies).
- Upon notification by the organizer of the acceptance of the application to **Menart Fair Paris 2025**, the exhibitor will have to pay the participation fee according to the schedule following:

• 1st deposit of 50% of the total amount including all taxes upon receipt of invoice

• 2nd deposit of 50% of the total amount including all taxes (no later than **2nd June 2025**)

In the event where the deposit are not respected according to the given schedule, the organizing company, FANNART SAS, (in agreement with the Artistic Direction) reserves the right to reallocate the booth and the site reserved.

- Payment by check through a French bank at the order of FANNART SAS, to be sent to: FANNART SAS, 3 rue Duban, 75016 Paris, France.

- Payment by bank transfer (it is mandatory to attach the copy of the notice of the bank transfer and the invoice number), please mention imperatively on the orders of transfer the express mention : « payment without charge to FANNART SAS » with the invoice number.

The IBAN is below and please indicate the name of the gallery.

Bank	CREDIT AGRICOLE DE PARIS ET D'ILE-DE-FRANCE
Account holder	S.A.S FANNART
SWIFT	AGRIFRPP882
IBAN	FR76 1820 6002 7365 0775 0760 940

The participation fees include:

- 2,5 and 3 m high partition walls covered with brushed cotton
- General lighting
- A sign with the name of the gallery and the country and/or city
- Wifi access
- 4 badges per gallery
(any additional badge will be charged 10 € tax-free)

• VIP invitations:

- 50 digital VIP invitations (valid for each exhibitor) will be sent by the Fair Management, in order to respect the sanitary clauses and conditions of the fair location.

The collectors' preview will take place on the **24th October 2025 from 3pm to 6pm**.

The VIP Opening will take place on the **24th October 2025 from 6pm to 10pm, by invitation**.

The fair will be open to the public, on **Saturday 25th October 2025 from 12pm to 8pm, Sunday 26th October 2025 from 12pm to 8pm and Monday 27th October 2025 from 12pm to 7pm**.

Daily pre-openings for VIPs with invitations: **Saturday 25th to Monday 27th October from 11am to noon**.

* The VIP invitation form will be sent to you with the technical file.

Communication fees include:

• Promotion of the gallery and its artists before and during the fair on social networks, in the local and international press, in the digital catalog of the fair sent to collectors and institutions as well as on the fair's website (see marketing campaign in the presentation file)

C. ADDITIONAL FEES:

A technical package with purchase orders for options and badges will be sent on **20th May 2025**.

Purchase orders are to be returned no later than **20th June 2025** along with payment for the totality of the additional options chosen, directly to our service provider.

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6. WITHDRAWAL OF APPLICATION & CANCELLATION OF PARTICIPATION

A candidate may withdraw their application with the decision of the management of the fair before **20th May 2025**. The communication & marketing fees of 1,500 € Tax-Free (+ 20% VAT - French companies) are not refundable. The full cost of participation is due upon acceptance of the file by the organizer according to the schedule indicated.

If an exhibitor wishes to cancel his participation before **2nd June 2025**, they must submit a written request to the organizer.

- Until **2nd June 2025** (inclusive): in case of cancellation 50% of the participation fees are due as well as communication and marketing fees.
- Starting the **3rd June 2025** (inclusive): in case of cancellation by the exhibitor, 100% of the participation fee is due. All communication and additional costs remain due regardless of the date of cancellation.

In the event that an exhibitor, for whatever reason, does not occupy his booth 24 hours before the opening of the fair, he is considered to have resigned. The organizer may freely dispose of the exhibition space of the defaulting exhibitor without the latter being able to claim any reimbursement or indemnity and remove any visual relating to the products of the defaulting exhibitor.

In case of cancellation of the fair imposed by the State, the participation fees to the fair will be refunded to each exhibitor at 30%. The entire communication & marketing costs remain due. Or the amounts will be kept for a later date of the fair and the marketing fees will be charged again.

7. PRESENTATION OF THE WORKS

The organizer has the right to know all information about the works presented and reserves the right to exclude works that do not correspond to the purpose of the fair or do not comply with current legislation, at the expense of the exhibitor.

Any work presented on the stand and not validated by the Artistic Direction will be withdrawn by the organizer without any delay. The exhibitor undertakes not to exceed the limits of his stand or cause visual or noise disturbance to neighboring stands. The common areas must remain free during the entire duration of the fair.

8. INTELLECTUAL PROPERTY

The Exhibitor guarantees the Organiser that he holds all intellectual property rights to these assets. He guarantees that they do not constitute an infringement, and that their use does not violate the rights of third parties, whoever they may be.

9. CUSTOMS

It is the responsibility of each exhibitor to complete the customs formalities for materials and products coming from abroad. The organizer cannot be held responsible for any difficulties that may arise during these formalities.

10. DISTRIBUTION OF THE STANDS

Booth locations will be assigned at the discretion of the organizer. The organizer cannot guarantee a particular location. Special requests will be considered by the organizer and accommodated to the extent possible. A special request cannot constitute a condition of participation nor can it exempt an exhibitor from his contractual payment obligations. The organizers reserve the right to move an allocated site, to change its form, or to transfer one or more sites allocated to an exhibitor or a group of exhibitors to another site or sites, if this is required for reasons of general organization. The exercise of such a right shall not give rise to any compensation whatsoever in favour of the exhibitor.

11. OCCUPATION & STAND SET UP

The exhibitor must occupy the stand during the entire duration of the fair, during the hours of opening to the public and to the partners of the fair. The stand must be occupied only by the signatories of the participation contract and no one may sublet all or part of his stand.

The exhibitor undertakes to respect the general appearance of the fair. Any additional lighting, furniture or equipment - with the exception of those proposed in the technical file - must be approved in writing by the organizer.

The exhibitor must leave the sites, decorations and equipment made available to him in the condition in which he found them. If the exhibitor damages the room where his stand is located, its restoration will be at the exhibitor's expense according to the report made on the day of dismantling.

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12. CLEANING

The cleaning and maintenance of the floors of the common areas (entrance, circulation areas, rest areas) will be ensured by the organizer and at his expense. The exhibitor undertakes to keep his stand in good order and to pay for the cleaning of his stand.

13. ASSEMBLY & DISASSEMBLY

The exhibitor must obtain from the organiser the necessary badges giving access to his employees, artists and service providers during the exhibition's set-up and dismantling periods.

Access to the fair premises is directly controlled by the Galerie Joseph. The organizer is not directly responsible for any restrictions and conditions imposed by the Galerie Joseph, nor for any costs incurred as a result of such restrictions.

Set-up and dismantling times will be communicated in the technical guide. Works arriving after the opening of the event may only be taken to the stands outside of public opening hours. In the event that an exhibitor has not collected his goods within the time limit after the closure of the fair, the organizer will proceed to the safekeeping of the goods, at the expense of the exhibitor, with the carrier approved by the fair. The organizer will not be responsible for any damage or additional costs that may occur during this storage.

14. SECURITY

All necessary measures are taken by the organizer for the general security of the fair during and outside the opening hours and during the days of installation and dismantling. The security guards will not be responsible for the security of individual stands. It is the responsibility of each exhibitor to exercise vigilant control over their own work and materials. As a security measure, once the fair opens, nothing may leave the fair grounds without an exit permit.

15. SALES

Sales are permitted during the fair. However, for security reasons, the exhibitor must issue an exit voucher signed by the exhibitor for each piece sold, clearly indicating the name of the exhibitor, the stand number, a description of the work, and the name of the buyer with his telephone number. This exit slip must be confirmed by the organizer.

16. INSURANCE

The organizer takes out an insurance policy covering the pecuniary consequences of their liability in their capacity as organizer, covering the pecuniary consequences of their liability in their capacity as exhibitors for the duration of the fair (including setting-up and dismantling).

The exhibitor's civil liability must be insured with his usual company. The exhibitor is responsible for the circulation and safety of visitors on his stand. He must be insured against all risks incurred by the works presented, in particular loss, theft, breakage, fire, water damage and generally any damage to the works during their transport, hanging, exhibition and removal.

The exhibitor and his insurer declare that they waive any recourse against the organizer on these points. In addition to the compulsory liability cover, all exhibitors must ensure that the assets exhibited and installed (exhibitor area equipment and presentation accessories) are covered by a comprehensive insurance policy: Fire, theft, damage, during the exhibition and during transport to and from the event. The organizer does not accept any responsibility for damage resulting from shows or performances organized by the exhibitors. The exhibitor is liable for the damage caused by suppliers and other associated personnel contracted by the exhibitor.

The organiser also declines all liability for damage resulting from shows or performances given by exhibitors. The exhibitor is liable for damage caused by suppliers and other auxiliary personnel hired by him. Exhibitors release the organiser from all liability in the event of fire, explosion, flooding, various disturbances and in general for any event not attributable to the organiser, its agents or servants. No claim for damages may be made against the organiser if the Galerie Joseph cannot be used by exhibitors or if its use has to be interrupted as a result of events of a force majeure nature.

The exhibitor must insure the works of art, as the insurance taken out by exhibitors via the organiser does not cover them. The exhibitor remains the guardian of the works of art throughout the fair (including the opening and closing hours of the fair, when the works are assembled and dismantled). In this capacity, he is responsible for their surveillance, and the organiser cannot be held liable in this respect. In fulfilment of the commitments made to the company managing the premises in which the exhibition is held, the exhibitor waives all recourse against this company and its insurers for any direct and/or indirect physical, material and/or immaterial damage resulting from fire, explosion or water damage, as well as for any operating loss. The exhibitor undertakes to obtain from its insurers a waiver of recourse on the same terms as those set out in the previous paragraphs.

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17. MISCELLANEOUS PROHIBITIONS

In accordance with the applicable legal provisions, there is a total ban on smoking. Exhibitors must ensure that this ban is respected in and around their booth.

18. AMENDMENTS TO THE GENERAL REGULATIONS

The organizer reserves the right to modify the present general regulations in the general interest of the fair and to rule on all litigious cases not provided for by these regulations. The organizer may, in case of force majeure, such as fire, flood, natural disaster, strike, demonstration, disturbance of civil peace, act of terrorism, or any other cause beyond his control, take the decision to postpone, delay, limit or extend the fair, modify the schedules or location, cancel or limit the activities planned within the framework of the fair. In all these cases, the contracts concluded with the exhibitors remain fully valid and the payment of the participation and any other service is due in full. The exhibitor may not claim reimbursement of all or part of the sums already paid to the organizer.

19. CLAIMS & DISPUTES

Any claim by an exhibitor must be submitted, for the purpose of an amicable settlement, to the organizer by registered letter with acknowledgement of receipt within fifteen days after the close of the fair addressed to the company FANNART SAS, 3 rue Duban, 75016 Paris, France. The present rules are governed by French law. In case of dispute, the competent court will be the Commercial Court of Paris. For the interpretation of the rules only the French text is authoritative.

I certify that my information is correct, and that I have read the regulations.

Date and name of the gallery:

Signature:

Menart Fair Paris 2025

is organized by

FANNART SAS, 3 rue Duban

75016 Paris France.

RCS : PARIS 894 658 442

Intra-community V.A.T number: FR82 894658442